

BINGLEY TOWN COUNCIL

Bingley Town Council, Myrtle Place, Bingley, BD16 2LF



Bingley Town Council Full Council meeting

Date: Wednesday 24th August 2022

The public and press are invited to attend the Full Council meeting of Bingley Town Council which will be held on Tuesday 30th August 2022 at 6.30pm at the Eldwick Church, Otley Road, Eldwick.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'E. Haskins', is written over a light grey rectangular background.

Eve Haskins, Town Clerk
Bingley Town Council, Myrtle Place, Bingley, BD16 2LF
townclerk@bingleytowncouncil.gov.uk
07529 222679

This meeting is open to the press and public by virtue of the Public Bodies (Administration of Meetings) Act 1960, s1

AGENDA

2223/85 Chair's remarks

To receive remarks from the Chair.

2223/86 Apologies for absence

- a) To note apologies for absence.
- b) To receive and consider apologies for absence.
- c) To approve reasons for absence.

2223/87 Disclosures of interest

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interest.
- c) To grant any requests for dispensation as appropriate.

2223/88 Minutes of previous meeting

To approve the minutes of the previous meeting held on 26th July 2022 (attached).

2223/89 Confidential items to be discussed in confidence after item 2223/110

To consider if any further items on the agenda need to be discussed in confidence after item 2223/110, following exclusion of the press and public, due to their sensitive nature.

2223/90 Public participation

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the Council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chair.

2223/91 Presentation from Community Action Bradford and District

To receive information from Community Action Bradford and District (presentation attached) and to decide any actions.

2223/92 Ongoing items

To receive information/updates on the following ongoing issues and to agree further actions where necessary:

- a) Bingley Pool.
- b) Changing Places toilet facility.
- c) Climate Emergency.

2223/93 Finance

Schedule of payments and bank reconciliation: to receive the schedule of payments for August (to follow prior to the meeting) and to agree the bank reconciliations for July 2022 (attached).

2223/94 Policies

To approve the following policies (all attached):

- a) Freedom of Information Policy.
- b) General Privacy Notice.
- c) Information and Data Protection Policy.
- d) Model Publication Scheme.
- e) Security Incident Policy.
- f) Staff, Councillor and Role Holders Privacy Notice.

2223/95 Events, Marketing and Communications (EMAC) Committee

To receive an update and recommendations from the EMAC Committee meeting (draft minutes attached) and to agree further actions, including on the following:

- a) Approval of Terms of Reference (attached).
- b) Markets update, including recommendation to increase entertainers' fee to £150 and lack of councillor presence at markets.
- c) Communication, including social media, liaising with Bingley Directory, etc.
- d) Hub opening times: recommendation to change these to 10am to 12pm.

2223/96 Finance and General Purposes (F&GP) Committee (Councillor Gibbons)

To receive an update and recommendations from the F&GP Committee (draft minutes to follow) and to agree further actions, including on the following:

- a) Allotments' issues (to be discussed in item 2223/97 below).
- b) Recommendation to opt in the Smaller Authorities' Audit Appointments Ltd (SAAA) central external auditor appointment arrangements.
- c) Recommendation that Councillor volunteers attend training with Keighley Town Council to gain further understanding of the maintenance process of Speed Indicator Devices (SIDs), and to agree volunteers.
- d) To approve the Volunteer Policy (attached) and recommended approach to risk assessments.

2223/97 Allotments (Councillors Goode and Fenton)

To consider any allotments issues, including to approve any recommendations from the F&GP Committee on the following:

- a) Recommendation to apply for planning permission for works on 10 trees on New Mill Gill (south of allotments), 4 to be thinned/crown lifted, 6 to be felled, 4 of which have current planning permission as part of b) below.
- b) Recommendation not to pursue at this time the felling of 9 trees to the west of the allotments adjacent to Five Rise Locks, for which planning permission has been previously obtained.
- c) Recommendation to commission tree and ivy clearance work, pending outcome of planning permission.

2223/98 Neighbourhood Plan Working Group (Councillor Williams)

To receive an update and recommendations from the Neighbourhood Plan Working Group (draft minutes to follow) and to agree any actions, including on the following:

- a) Recommendation to pursue potential further funding options with Locality to update the Design Codes and Masterplan supplied by Aecom.

2223/99 Planning Committee (Councillor Clough)

To receive any updates from the Planning Committee (draft minutes attached), including to ratify the Terms of Reference (attached).

2223/100 Community events

To consider the following local events, including to receive updates and to agree any actions:

- a) Bingley Weekender (5th August – 7th August 2022): to consider liaising with the promoters regarding gender balance in the line ups.
- b) Event at Market Square (10th September 2022, 12pm – 9pm): to receive an update on the request to keep the Hub toilets open until 10pm on this day.
- c) World Cup and Christmas in Bingley (November/December 2022).

2223/101 Green and Clean (Councillor Goode)

To consider any updates on Green and Clean.

2223/102 Five Rise Way-marking (Councillor Gibbons)

To receive a progress update on the Five Rise Way-marking project.

2223/103 Grit bins

To consider grit bin allocation for this year, and to agree any actions, including on the following:

- a) To receive an update on the audit of the grit bins to determine how much money will need to be spent on refilling and repairs.
- b) To determine how it will be decided where to provide new bins, being mindful that Bradford Council do not have the capacity to carry out a thorough assessment of all the bins in the area (e.g. a widespread message to residents to suggest new bin locations).
- c) To determine whether to adhere to Bradford Council's policy of not providing new bins on unadopted roads.
- d) To consider placing stickers on the grit bins discouraging littering within them.

2223/104 Civility and Respect Pledge

- a) To pass a resolution to sign up to the Civility and Respect Pledge (further information attached).
- b) To adopt the recommended Dignity at Work Policy (attached).

2223/105 Town Clerk's Report

To receive the Town Clerk's Report (attached).

2223/106 Correspondence

To consider any correspondence received by the Council and to agree any actions, including the following:

- a) Emails from resident re concerns re fireworks.
- b) Emails from Bradford Council re successful ACV nomination for Bingley Pool.
- c) Email from resident re concerns re nuisance noise from Bingley pub.
- d) Email from Bradford Council re consultation on Alcohol Public Space Protection Order consultation (deadline of 25th August 2022).
- e) Email from Community Action Bradford and District re support for community groups in the Bingley area.
- f) Emails from YLCA, including the signing of the Civility and Respect Pledge.
- g) Email from SAAA re 2022 opt out communication.
- h) Note from resident requesting that the Council prune trees in Eldwick owned by Bradford Council.
- i) Email from cleaning company re rising costs.
- j) Email from Better Buses for West Yorkshire Coalition re cuts to services.
- k) Email from Bradford Council re City of Culture 2025 bid request, and agreement that Director to attend the Full Council meeting in December.

2223/107 Promotional items

To consider any promotional items that the Town Council wishes to publicise from this meeting.

2223/108 Meeting dates November/December 2022 and January 2023

To agree the meeting dates for November and December 2022 and January 2023, as suggested to fit in with the deadline for the precept demand: no Full Council meeting in November 2022 – to be rearranged to 6th December 2022; subsequent Full Council meeting to take place on 17th January 2023; December Planning Committee and F&GP Committee meetings to take place as originally agreed (Planning Committee on 13th December, and F&GP Committee on 14th December 2022).

2223/109 Date of the next meeting

To agree the date of the next Full Council meeting as Tuesday 27th September 2022 at 6.30pm at Bingley Baptist Church, Clyde Street, Bingley.

2223/110 Exclusion of press and public

To resolve that members of the press and public be excluded from any items under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1 (2)) during consideration of items of a confidential nature.